



### **ADDITIONAL LIFEGUARDS**

When patron load is expected to exceed 136 patrons for Erb 50-meter, Erb Leisure and Mead Pools, 1 lifeguard shall be provided for each additional 100 patrons or fraction thereof at the cost of \$20 per hour.

### **ERB POOL – 50-METER AND LEISURE POOL**

Rental(s) includes use of locker room areas, multi-purpose room, lobby, deck area, waterslides, audio equipment, and specific pool you reserved. Food may be eaten in the multi-purpose room or under the shade pavilion, not on any of the pool decks.

**RENTAL TIMES:** Saturday and Sunday mornings 9:30 until 11:45 a.m., Sunday-Friday 8:15 – 10:30 p.m., Saturdays 6:15 - 10:30 p.m.

### **MEAD POOL**

Rental includes use of locker room areas, lobby, and all features inside the facility including the pool, sand play area, sand volleyball courts, concession stand patio area, and water slide. Food may be eaten in concession area only, not on any of the pool decks.

**RENTAL TIMES:** Saturday mornings 9:30-11:15 a.m., Sunday mornings 9:30-11:45 a.m.  
Saturday evenings 6:15 – 10:30 p.m., Sunday-Friday 8:15 until 10:30 p.m.

### **BIRTHDAY PARTIES – WEST POOL**

The West Pool Lobby may be rented out to host your birthday party. Rental fees include use of the lobby area for one-hour prior to open swim, two complimentary adult swim admissions, one birthday boy/girl admission, balloon for the birthday person, tables and seating for up to 16 people. Individual admissions are payable at the pool for \$3 (youth 4-17 & 62+), and \$4 (adult 18-61). No food is allowed in the pool area, only in lobby.

**FEES:** \$25

**RENTAL TIMES:** 12:00 – 1:00 p.m. Please call 832-3926 for availability

### **BIRTHDAY PARTY PACKAGES – MEAD AND ERB POOLS**

The birthday party package will include the following: Exclusive use of the shade pavilion OR Multi-Purpose Room (Erb Pool) during select open swim hours, birthday boy/girl's name announced over the P.A. system by pool staff, and one helium balloon for the birthday person. The package also includes 10 youth swim admissions and 2 adult swim admission. Additional swim admissions will be charged at the regular daily admission prices. No carry-ins, with the exception of birthday cake and drink, will be allowed into the pool area. Contact the Recreation Programmer at 832-3926 for more information.

**RENTAL TIMES: Mead** – Daily 12-3 p.m., Sunday-Friday 4-7 p.m.

**Erb** - Daily 1-4 p.m.

### **REFUNDS AND CANCELLATIONS**

A full refund of the rental fee for a cancellation of a reservation will be given due to inclement weather, mechanical problems, etc. Appleton Parks and Recreation will attempt to reschedule the rental or issue a refund. A \$10 charge will be assessed to all refunds.

### **FACILITY RESERVATIONS AND PAYMENT OF RENTAL FEES**

- All applications for facility reservations must be made at least five (5) business days prior to the reservation date requested. Applications not made before this time period will be charged an additional \$10 for the reservation. Forms may be picked up at the Appleton Parks, Recreation & Facilities Management or [www.appletonparkandrec.org](http://www.appletonparkandrec.org). Fees are to be paid in full five (5) business days from the reservation date.
- Your rental will be approved once the Appleton Parks and Recreation receives your validated facility reservation agreement form and payment. An approved copy of your form will be sent to you as a confirmation. Please bring this copy with you to the pool on your rental dates.

### **EMERGENCY CALL LIST**

West Pool	-	832-4151	Erb Pool	-	832-5917
Mead Pool	-	832-5918	Recreation Programmer	-	419-0635

### **DAMAGE POLICY**

Charges will be assessed for any damages, cleaning, or other services required. Additional charges will be assessed based on time and material rates. Violation of the terms of use may result in denial of future reservation requests. No additions, alterations, or changes to

the park grounds, structures, or buildings are permitted without the written permission of the Appleton Parks, Recreation & Facilities Management Department.

### **DECORATING INFORMATION AND CLOSING CHECKLIST**

The following rules/regulations/etc. have been adopted by the Parks, Recreation and Facilities Management Department for use of Erb and Mead Pools to effectively manage these facilities, maintain the long term integrity of the facilities and provide a safe and secure environment for use.

1. No signs are to be posted at any of the driveways, roads, entrances to the pools or respective parks.
2. No wires, ropes, string, cords, ribbons, signs or poles may be strung from any part of the pool reservation areas.
3. No staples, duct tape, nails, racks, or screws may be used on any walls within the pool reservation areas.
4. Tables, chairs and other furniture from the pool reservation areas may not be moved for any reason outside of the designated reservation areas.
5. Renters will wipe down tables, counter tops & chair seats with a wet washcloth and disinfectant. (*Pool manager will provide renter with this equipment*)
6. Renters will spot mop any spills on flooring materials
7. Remove all food, decorations and other items at the conclusion of the pool rental.
8. Swim equipment i.e. lane lines, time clocks, etc. shall be stored in designated areas approved by the Recreation Manager or designee.