

CITY OF APPLETON POLICY		TITLE: Military Family Support Policy
ISSUE DATE: Day of Council Adoption:	LAST UPDATE:	TEXT NAME: K:Parks/Administration/ Policies/Military Family Fee Waiver Policy 2010
POLICY SOURCE: Parks, Recreation and Facility Management Department	AUDIENCE: City employees and residents	TOTAL PAGES: 2
Reviewed by Attorney's Office Date: April 21, 2010 October 13, 2016	Parks and Recreation Committee Approval Date: December 7, 2016	Council Approval Date: May 5, 2010

I. PURPOSE

It is the purpose of this policy to provide guidelines necessary to allow City of Appleton military families with a family member currently deployed to participate in recreation programs offered by the Parks and Recreation Department at discounted rates, regardless of their financial status, in gratitude for their service to our country.

II. POLICY

It is the policy of the City of Appleton to offer discounted fees for participation in recreation programs by military families from the City of Appleton when appropriate documentation of military service and deployment are provided.

III. DISCUSSION

The City of Appleton recognizes the sacrifice a military family experiences when a family member is deployed. As a gesture of the City of Appleton's appreciation, the City provides military families with a family member currently deployed a discount to participate in recreational programs offered by the City's Parks, Recreation and Facilities Management Department.

IV. DEFINITIONS

- Family Member – Member of a military family currently serving in one of the branches of the United States of America and actively deployed in support of our country.
- Military Family – Up to two adults who live together, where at least one of the adults is currently enlisted in a branch of the United States Armed Forces, in addition to any

youth living with the adults, either full-time or part-time, where the adults are the legal guardian of the youth.

- Resident – A person who currently lives in the corporate city limits of Appleton.
- Youth – A person aged 17 and under.
- Adult – A resident aged 18 and over.

V. POLICY

- A. Eligibility - Discounted fees are available to all City of Appleton military families with a family member deployed who wish to participate in instructional programs, sport league participation or obtain a golf and pool pass or coupon. The discounted fees will be available to military families from the time of a family member deployment to a period of six (6) months after return to the United States.
- B. Discounted Fees
1. Military families shall receive a 50% reduction in fees for individual recreation programs, pool passes, pool coupons, and individual sport league participation.
 2. Youth members of military families shall receive a 50% reduction in passes and coupons for Reid Golf Course.
 3. Discounted fees shall not be applicable to programs and/or activities that require a drop-in or daily fee. Programs and/or activities may include, but are not limited, to open swim, lap swim, golf course, playground fair, etc.
 4. Discounted fees shall not be applicable to team fees, pavilions rentals, and trips.
- C. Verification - The military family shall provide a copy of the military person's identification card, copy of the mobilization orders and/or other appropriate documentation to verify military service and deployment. Additional documentation may be requested to verify city residency.
- D. Application - All requests for the military family discount must be presented in person to the Parks, Recreation and Facilities Department. Copies of the verification documents must be provided at the time of registration.
- E. Reasonable Accommodations - The City of Appleton will provide reasonable accommodations for service men and women with disabilities to participate in recreation programs and facilities.